



Friends of Chester Bowl,

Due to the COVID-19 virus last year's event was canceled. We were humbled that, despite the opportunity for a full refund, many vendors offered to some or all of the fees they had paid to Chester Bowl. Your generosity provided us with just over \$2300 in donations that went directly to providing scholarships during a time when many were facing unemployment.

This year we are planning to hold Fall Fest on Saturday, September 18. We realize that there still is a large amount of uncertainty regarding COVID-19 restrictions, but we feel hopeful that our country will continue on the path to reopening as vaccinations become more readily available. If our hope is misplaced, we will be offering full refunds to vendors if the event is not held in 2021.

Included in this letter is an application and the event guidelines for this year's event. Vendors who participated in 2019's Fall Fest and vendors who had registered for 2020's event will have the opportunity to reserve the spots they held from either year. In order to reserve your space, applications must be received by May 1, 2021. If you are requesting a new space, additional space, or are a new vendor, we will process your application after May 1 with the new vendors.

We are excited to hopefully be able to hold Fall Fest again in 2021! I thank you in advance for your participation.

Best,

Sam Luoma
Programs & Operations Manager
Chester Bowl
sam@chesterbowl.org
(218) 724-9832

2021 Chester Bowl Fall Fest Craft Vendor Application
Saturday, September 18, 2021

All submissions will be considered by the Chester Bowl Improvement Club
 Programs & Operations Manager and Programs Committee.

(Please Type or Print)

Company, Organization, or Individual Name _____

Address _____

City _____ State _____ Zip _____

Contact Person: _____

Phone _____ Email _____

MN Tax ID: _____

List products or services you are requesting to sell or display: _____

Check all that apply:

- Site will be used for retail sale of food items
- Site will be used for retail sale of craft items
- Site will be used for retail sale of art
- Site will be used for retail sale of jewelry
- Site will be used for retail sale of clothing
- Other: _____

Returning Vendors: Returning vendors are able to reserve the same booth that they used in 2019 and/or were registered for in 2020. If you would like to keep the same booth space, please write the booth number here:

_____ If you would like to be moved, please write your preferred booth number or desired location here: -

_____ We will do our best with requests for new locations, but cannot guarantee anything other than reserving your same booth space. These requests are processed after May 1.

New Fall Fest vendors, please list the number of 10'x10' vendor spaces you would like to apply for _____
 Please note that each 10'x10' space is \$80.00. Vendors applying for multiple spaces may not be awarded multiple spaces due to limited availability.

By submitting this application, I agree to sell only hand-made, craft, regionally grown produce, or regionally produced items during Fall Fest. I understand that if I choose to sell items that fall outside of the CBIC mission of providing quality sustainable programming in Chester Bowl and outside of this agreement I may be asked to leave the event without recompense and I will forfeit my opportunity to participate in future Fall Fest events. I acknowledge that this application is not a license agreement and does not constitute an offer to participate in the Chester Bowl Fall Fest.

Signature _____ Date _____

RETURN TO
 Attn: Sam Luoma
 Chester Bowl
 1801 E Skyline Parkway
 Duluth MN, 55812

Below for office use only:

CK #	Amount	Deposit #	Date Confirmation Sent

Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or Type	Name of Business Selling or Exhibiting at Event		Minnesota Tax ID Number	
	Seller's Complete Address		City	State ZIP Code
	Name of Person or Group Organizing Event			
	Name and Location of Event			
	Date(s) of Event			

Merchandise Sold	Describe the type of merchandise you plan to sell.

Sales Tax Exemption Information	Complete this section if you are not required to have a Minnesota tax ID number.
	<input type="checkbox"/> I am selling only nontaxable items.
	<input type="checkbox"/> I am not making any sales at the event.
	<input type="checkbox"/> I participate in a direct selling plan, selling for _____ (name of company), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf. This is
	<input type="checkbox"/> a nonprofit organization that meets the exemption requirements described below:
	<p>_____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (MS 297A.70, subd. 13[a][4]).</p> <p>_____ Youth or senior citizen group with fundraising receipts up to \$20,000 per year (\$10,000 or less before January 1, 2015)(MS 297A.70, subd. 13[b][1]).</p> <p>_____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.</p>

Sign Here	<i>I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.</i>	
	Signature of Seller	Print Name Here
	Date	Daytime Phone

PENALTY — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

Information for Sellers and Event Operators

Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax.

All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

Certain individual sellers are not required to register to collect sales tax if they qualify for the isolated and occasional sales exemption. To qualify, all the following conditions must be met:

- The seller participates in only one event per calendar year that lasts no more than three days;
- The seller makes sales of \$500 or less during the calendar year; and
- The seller provides a written statement to that effect, and includes the seller's name, address and telephone number.

This isolated and occasional sales provision applies to individuals only. It does not apply to businesses.

Sales Tax Registration

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at www.revenue.state.mn.us.

Information and Assistance

If you have questions or want fact sheets on specific sales tax topics, call 651-296-6181.

Most sales tax forms and fact sheets are also available on our website at www.revenue.state.mn.us.

For information related to sellers and event operators, see Fact Sheet #148, *Selling Event Exhibitors and Operators*.

We'll provide information in other formats upon request to persons with disabilities.